



Class Training Risk Assessment
Client Facing

Thank you for choosing **Woodland Pet Services** (herein referred to as 'WPS')! We take the safety and welfare of all our clients (herein referred to as 'handlers') very seriously and as such have prepared an assessment of potential hazards that you may be exposed to during the course of any training activities/services that you may undertake/receive from us. This assessment is intended to formulate a recommendation based on our working knowledge and experience of the activities that you will undertake with us and the venues where they will take place. This risk assessment should be considered in conjunction with any risk assessment associated with the physical venue (this can be made available on request). Please take the time to familiarise yourself with the control measures that have been put in place to ensure these are effective in helping to mitigate the risk of exposure to both you and those around you.

Risk Assessment Details	
Purpose:	Training / Services Risk Assessment
Company:	Woodland Pet Services
Assessment Performed By:	Elisa K Green
Date Assessment Performed:	October 10, 2023
Date of Last Review (Current Revision):	October 10, 2023
Date of Next Review:	October 10, 2024
Primary Hazard:	Risk of injury / harm during puppy/dog training/walking activities
Who might be Harmed?	Trainers, Handlers, Dogs, Venue Staff, Cleaners, Visitors, Contractors, Vulnerable Groups and anyone else who may come into contact with WPS staff or handlers during the delivery of these services

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Control	Additional Control	Who?	When?	Done
<p>Travel & Parking – When travelling by car, the handler should (wherever possible) use the designated parking to the side of the venue in order to avoid congestion in the local area and minimize disruption to neighbours.</p>	<p>Safe Distancing – when utilizing the venues parking facilities, all handlers should endeavour to leave appropriate space between vehicles so as to respect the personal space of both dogs and handlers at all times. Where another handler has already commenced the unloading of their vehicle, all other handlers should remain in their vehicle until such time as the area has been vacated so as to avoid startling or interfering with a dogs space.</p>	All	Arrival & Departure	<input type="checkbox"/>
<p>Access & Egress – handlers and their puppies/dogs will be received into the venue through the side entrance where hand sanitising facilities will be made available and then directed to their respective indoor or outdoor zone. Handlers will be released from the venue, one household at a time by the trainer, allowing appropriate time between each handler to ensure safety of all handlers and dogs as required. Where the layout of the venue permits, a one-way system will also be implemented to minimise interactions between handlers entering and handlers exiting the venue.</p>	<p>Class Timings – all classes will have a minimum of 15 minutes gap to allow for safe and controlled access and egress.</p> <p>Queuing – each handler should wait outside the venue and wait to be received by the trainer. When approaching the venue, it is requested that each handler employ common sense, making an assessment of those around them as the approach narrows. Handlers should ensure that they maintain a safe distance between them and the party in front/to the side of them at all times, allowing appropriate time for each handler to enter the building safely.</p>	All	Arrival & Departure	<input type="checkbox"/>
<p>Class Size (gathering) – classes will be limited to no more than 5 groups + 1 trainer as per our assessment of the capacity of the venue to facilitate the proper and effective training activities; whereby a gathering in this context is considered to be an assembly of puppies/dogs</p>	<p>Pods/Zones – upon arrival, your trainer will assign you a zone within which you should endeavour to remain during the execution of all assigned activities unless you are expressly advised otherwise.</p> <p>Social Interactions (human) – all handlers should respect each other’s space / wishes during the course of these training activities; whereby an</p>	All	Always	<input type="checkbox"/>

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and their handlers for the specific purpose of undertaking training activities.	<p>interaction in this context is considered to be an exchange, competition, conflict, cooperation, or accommodation. This does not preclude the necessity for active dialogue during these activities in so far as is necessary to facilitate safe and effective training.</p> <p>Social Interaction (canine) – the socialisation of puppies/dogs will be carried out under the strict supervision and guidance of the trainer at all times. Puppies/dogs should be kept on the lead at all times unless expressly instructed otherwise.</p> <p>Visitors – we ask that each party be limited to a maximum of 2 handlers per group; except where the handler is a minor and/or requires specific learning support arrangements. Exceptions can only be made by prior arrangement with WPS. All handlers must remain within their designated pod/zone at all times.</p>			
Venue Security – once all handlers have been received into the venue, the outer perimeter will be secured for the duration of the session.	Ventilation – as permitted by environmental factors and when use of an outdoor space is not possible, windows and doors will be opened to promote air circulation.	Trainer	Arrival & Departure	<input type="checkbox"/>
Hygiene – all trainers, handlers and visitors will be provided with sanitiser dispensers for their hands.		All	Arrival & Departure	<input type="checkbox"/>
Animal Welfare/Waste Disposal – water bowls, a fresh supply of water, antibacterial spray and towel will be made available in each pod. The handler should	Water Refill – each pod/zone will have its own supply of water. If a refill is required, please notify the trainer.	Trainer	As Required	<input type="checkbox"/>

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<p>ensure that they identify in advance and bring all other equipment required to satisfy the welfare needs of their puppy/dog. In the event of a puppy 'accident', the handler should use appropriate means to contain and bag the waste. The handler should take all of their own waste home with them for disposal to minimise the risk of transmission to venue staff. The venue will not make available any waste disposal means.</p>				
<p>Puppy/Dog Handling – all handlers should ensure that their dog is secured on an appropriately fitting collar or harness (as appropriate) in order to prevent uncontrolled interaction with other handlers. The only person permitted to handle a puppy/dog during the course of these activities is the handler with which the puppy/dog arrived – except in the specific scenarios outlined under the additional controls in this document.</p>	<p>Training Leads – during this period, it requested that each puppy/dog be secured onto an appropriate fixed length training lead. As the trainer will require you to drop the lead at times. Retractable leads will not be suitable for these training activities.</p> <p>On-Lead Work – this will be performed in small groups in unison whereby all handlers will be permitted to move between zones in a controlled manner under the close supervision and control of the trainer. Handler's must closely following the trainer's instructions at all times and common sense must prevail.</p> <p>Off-Lead Work – where the trainer may require the handler to drop the leash for the purposes of practicing Stays/Recall, the leash must remain attached to the puppy/dog for the purposes of retrieval where required. See exception below.</p>	<p>Handler</p>	<p>Always</p>	<p><input type="checkbox"/></p>



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Control	Additional Control	Who?	When?	Done
	<p>Additional Assistance – the trainer at times may be required to provide additional assistance to a handler. In the event this is required, the handler should continue to hold the puppy/dog’s leash unless expressly advised otherwise.</p> <p>Trainer Interaction – if it is required for the trainer to interact with any puppy/dog in a more focused manner and with less distraction, where possible the trainer will ask the handler and their puppy/dog to accompany them into a separate space.</p> <p>Transfer of Handling – in the rare event that the handling of the puppy/dog needs to be transferred to the trainer, the trainer will explain in advance the process for safe transfer to be undertaken before approaching.</p>			
<p>Playing with Toys – the use of toys for the purposes of play/socialisation will be at the sole discretion of the trainer. It is vital that the trainer must be satisfied that they can maintain control and steer the class to ensure the safe participation of everyone taking part and ensuring that social distancing is not breached.</p>		Trainer	As Required	<input type="checkbox"/>
<p>Venue Cleaning – the hirer will commit to undertake cleaning/disinfecting of the venue both before and after each venue booking.</p>	<p>Safe Working – the trainer will ensure that all impacted surfaces are wiped down/disinfected as appropriate between classes.</p>	Trainer	After each class	<input type="checkbox"/>



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While all reasonable measures have been taken to ensure that this document addresses the most common hazards; we respectfully request that each individual continues to apply common sense, adopting at all times the core principles outlined in the most current guidelines and remains alert to any further hazards that may arise during the course of these activities. It remains the responsibility of each individual to ensure that they understand and observe the controls put in place and take the appropriate steps to safeguard/protect themselves at all times. WPS cannot be held responsible for the failure of any individual to adhere to the controls outlined within this risk assessment and/or any exposure whilst undertaking any of these activities.

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